



DATE	TITLE PROGRAM	VENUE
31 ~ 2 Feb. 2021	Time Stress Management & Productivity Work Improvement	Bandung
7 ~ 9 Feb. 2021	Leadership Through People Skills	Bandung
14 ~ 16 Feb. 2021	Effective Technical Writing & Presentation Skills	Yogya
21 ~ 23 Feb. 2021	Claims Management & Negotiating Win-win Solution	Yogya
28 ~ 2 Mar. 2021	Excellence Customer Service & Effective Complain Management	Bandung
7 ~ 9 Mar. 2021	Leadership & Changes Management Process	Jakarta
14 ~ 16 Mar. 2021	Train for The Trainers	Jakarta
21 ~ 23 Mar. 2021	Just in Time Leadership & Dynamic Team Development	Bandung
28 ~ 30 Mar. 2021	Business Lobbying Etiquette & Effective Negotiation Skills	Bandung
4 ~ 6 Apr. 2021	Leadership for Secretary & Admin Personal	Bandung
11 ~ 13 Apr. 2021	Modern Offices Management for Secretary & Admin Personnel	Bandung
18 ~ 20 Apr. 2021	Managing & Handling Industrial Relation Management	Yogya
25 ~ 27 Apr. 2021	Managing & Handling Industrial Relation	Bandung

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